



Office of the HR/Admin./IT/Legal

Recd. N 32/11

Dated 19/12/25

**MANIPUR STATE POWER DISTRIBUTION COMPANY LIMITED (MSPDCL)**  
(Regd. Office: 3<sup>rd</sup> Floor, New Directorate Building, Near 2<sup>nd</sup> MR Gate, Imphal Dimapur Road,  
Imphal -795001, Manipur)

CIN: U40101MN2013SGC008343

GSTIN: 14AAJCM1435P2ZW

No.1/4/CIR/F&A/2024-25/MSPDCL/6964-6C

Imphal, the 18<sup>th</sup> Feb., 2025

To,

The Executive Director (HR/Admin./IT/Legal)  
Manipur State Power Distribution Company Limited

Subject: Implementation of Suo Moto disclosure under Section 4 of Right to Information (RTI)

Act, 2005 – Issue of guidelines regarding

Ref: W.P. (C) No. 990 of 2021 Supreme Court of India (Kishan Chand Jain Vs Union of  
India & Ors.)

Sir,

Please find enclosed herewith the required data in the prescribed format for Finance &  
Accounts section for your kind perusal and further necessary action.

Yours faithfully,

Encl.: As stated

(Heigrujam Chitaljit Meetei)

General Manager (F&A)

Manipur State Power Distribution  
Company Limited

Copy to:

1. The Managing Director, MSPDCL
2. File Concerned

DMC (Legal) / HR  
19/02/25

20/2/25  
GA/Kalans

Soft copy

1.9	Monthly Remuneration received by officers & employees including system of compensation [Section 4(1) (b) (x)]	(i)	List of employees with Gross monthly remuneration	As enclosed (Annexure 1A & 1B)
		(ii)	System of compensation as provided in its regulations	

## 2. Budget and Programme

S. No.	Item		Details of disclosure	Remarks/Reference Points( Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc. [Section 4(1)(b)(xi)]	(i)	Total Budget for the public authority	Rs. 80 crore (FY 2024-25)
		(ii)	Budget for each agency and plan & programmes	Rs. 80 crore (FY 2024-25)
		(iii)	Proposed expenditures	Rs. 80 crore (FY 2024-25)
		(iv)	Revised budget for each agency, if any	yet to be published
		(v)	Report on disbursements made and place where the related reports are available	Rs.10.41 crore Related reports are available at Manipur State Power Distribution Co. Ltd. 3rd Floor, New Directorate Building, Near 2nd MR Gate, Imphal Dimapur Road - Imphal - 795001
2.2	Foreign and domestic tours (F. No. 1/8/2012-IR dt. 11.9.2012)	(i)	Budget	Nil
		(ii)	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.	
			a) Places visited	
			b) The period of visit	
			c) The number of members in the official delegation	
			d) Expenditure on the visit	
		(iii)	Information related to procurements	Information related to Purchase section

General Manager  
(Finance & Accounts)  
MSPDCL



2.	Manner of execution of subsidy programme [Section 4(i) (b)(xii)]	(i)	Name of the programme of activity	Tariff Subsidy for reduced power prices
		(ii)	Objective of the programme	To reduce burden on electricity bill of consumers
		(iii)	Procedure to avail benefits	As per directives issued by regulatory commission
		(iv)	Duration of the programme/scheme	Every Year
		(v)	Physical and financial targets of the programme	As per directives issued by regulatory commission
		(vi)	Nature/scale of subsidy /amount allotted	Rs.310 crore (FY 2024-25)
		(vii)	Eligibility criteria for grant of subsidy	NA
		(viii)	Details of beneficiaries of subsidy programme (number, profile, etc)	All electricity consumers in the state of Manipur
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]	(i)	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Nil
		(ii)	Annual accounts of all legal entities who are provided grants by public authorities	Nil
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority [Section 4(1) (b) (xiii)]	(i)	Concessions, permits or authorizations granted by public authority	Nil
		(ii)	For each concessions, permit or authorization granted	
		a)	Eligibility criteria	
		b)	Procedure for getting the concession/ grant and/ or permits of authorizations	
		c)	Name and address of the recipients given concessions/ permits or authorisations	
		d)	Date of award of concessions / permits of authorizations	

  
 General Manager  
 (Finance & Accounts)  
 MSPDCL  
